

Client Configuration

Access an Office 365 shared mailbox on IOS 11

Choose Settings > Accounts & Passwords

Choose Add Account.

Choose Other > Add Mail Account.

On the New Account screen, enter the following:

Name: the name of the account

Email: example@sectiontechnologies.com.au

Password: your password

Description: description of the account

Choose Next.

Make sure that IMAP is selected at the top of the screen.

Incoming Mail Server:

Hostname: outlook.office365.com

User Name: example@sectiontechnologies.com.au/support (the alias of the shared mailbox)

Password: your password (This may have been auto-filled)

Scroll down to the Outgoing Mail Server section and enter the following:

Host Name: smtp.office365.com

User Name: example@sectiontechnologies.com.au

Password: your password

Choose Next and wait for the server to verify your settings. When complete choose Save.

The shared mailbox should now appear within the mail app

Unique solution ID: #1012

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